

# HAVANT BOROUGH COUNCIL

## HR COMMITTEE

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### CHIEF FINANCE OFFICER INTERVIEWS

#### For Information

**Portfolio Holder:** Cllr Alex Rennie

**Key Decision:** No

**Report number:** HBC/108/2022

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#### **1. Purpose**

This paper is submitted to HR Committee for information in preparation for final interviews for Havant Borough Council's permanent Chief Finance Officer on 21 December 2022.

HR Committee is requested to review details of the candidates shortlisted for interview – candidates' details are contained in Appendix 1. There are three candidates to be interviewed by HR Committee.

#### **2. Recommendation**

HR Committee to recommend to Full Council to appoint the preferred candidate as permanent Chief Finance Officer.

#### **3. Executive Summary**

Following a national advertising campaign, three candidates have been shortlisted from six applicants for the CFO position, based on the requirements for the role, contained in the job description and process set out at HR Committee on 20 July 2022. All candidates will participate in final selection day on 21 December.

#### **4. Additional Budgetary Implications**

- a. There are no additional budgetary implications.

## 5. Resource implications

### a. Financial implications

#### **Section 151 Officer comments**

7 December 2022

A relevant base revenue budget has been set to fund the appointment and on-going costs of the Chief Legal Officer.

## 6. Legal implications

- a. The Council's general power to appoint staff is set out in Section 112 Local Government Act 1972.

#### **Monitoring Officer comments**

At Havant Borough Council, the Chief Finance Officer is usually designated as the authority's "s.151 Officer" pursuant to Section 151 of the Local Government Act 1972 and is therefore a statutory officer of the council.

As the Constitution requires that statutory officers are appointed by full Council, Committee's role will be to make a recommendation to Council on appointment

16th December 2022

## 7. Communications

- a. The outcome of the final interview will be a recommendation by HR Committee to Full Council to appoint a preferred candidate.

## 8. Appendices

- a. Details of shortlisted candidates

**Agreed and signed off by:**

**Monitoring Officer:** Mark Watkins 16.12.2022

**Section 151 Officer:** Malcolm Coe 07.12.2022

**Contact officer:**

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